

SPARK PTO BOARD CONFERENCE CALL

8:00 PM EDT

Tuesday, October 9, 2012

In attendance: Heather Hallett , Moshe Haspel, Nicole Foerschler Horn, Meghan McCloskey, Maria Rein, Irma Seabrook, Mary Stouffer

Absent: Principal Brown, Jenny Lockwood (teacher rep), Bret Williams

Minutes Approval

Minutes for the September 17 Board Meeting, September 25th conference call, and October 2nd conference call were approved unanimously pending minor changes.

DHUMP/Carpool

Mary met with a DHUMP Board member who had been working w/SPARK from the beginning and wants to be helpful. They are willing to allow us to use their parking lot as a community service, the question is how best to utilize it. On one hand, we need to look at moving the carpool away from the Hirsch Building—the intersection of Springdale and Ponce is a real mess. On the other hand, the lot could be very useful as a walking area, now that the crossing guard is no longer stationed at Briarcliff Place. Since we can't have cars and walkers in the same area, we have to pick one use or the other. We should look at how many people are using the carpool lane, and convene a conversation with the stakeholders, including both walkers and carpoolers.

Copier

Mary has met with sales reps from Xerox, Ricoh, and Southeast Office Systems. Southeast Office Systems is more oriented toward smaller organizations and has better pricing for our level of needs. As the PTO has no credit history but does have money in the bank (reserved for other purposes), Mary recommends buying the copier and, in effect , leasing it from ourselves. Otherwise, we end up paying interest at a rate much higher than our money is earning in the bank. She also recommends purchasing a model faster than 45 ppm. Moshe suggested a “watch and wait” strategy, to see how adding the Riso, which was just delivered but has yet to come on line, impacts printing needs. We should encourage teachers to coordinate and use the Riso to print materials for the entire grade level whenever possible.

The consensus was to monitor printing use over the next month and discuss the copier issue at the November Board meeting.

Next Board Meeting

Ms. Cofield will attend the October Board meeting to discuss AR parties and the AR party budget.

We will also ask Principal Brown to discuss changes to enhance the math curriculum and what materials will need to be purchased to support these changes.

Recommended Items for the October 10 Presidents' Meeting with Principal Brown

Parking lot/carpool

Copier purchase/Riso training schedule

Green Team question

Facilities: book room

Directory distribution